

Initial Programs Assessment Committee (IPAC) Minutes

October 6, 2017, 10:00 a.m.

The Chair of the IPAC committee, Dr. Kimberly Davis, called the meeting to order.

Committee members attending: Kelly, Scott, Kimberly, Joanna, Audrey, Mary Elizabeth, Cheryl, Sandra, Susan, Lance, Tiffany Moseby

Scott made the motion to accept/approve the minutes of the September 21, meeting and Kelly second.

Discussion included the creation of a Dispositions Sub-Committee to develop a handbook to determine input from Clinical and University Supervisors and placed into LiveText. Mary Elizabeth shared the component of LiveText that we can send out to Intro students and off campus sites.

Discussion: Kelly (Social Sciences) Define the indicators in the handbook. Kelly will provide a copy to subcommittee and IPAC committee of indicators used

Sub-committee: Kelly, Susan- Sec Ed., Scott (Chris) Lisa Rice, Audrey, and Kim (Jacques) Amanda Lamburtus/or Lisa Rice, Math. Represented should be SPED, ELED, MLED, SECONDARY, HYPESS. Members will provide draft of everything including Handbook and Instrument.

Old Dominion has handbook, etc. and has been not yet CAEP approved: Joanna will contact Erin (consultant) on process and seek info to develop instrument, will check with Audrey as to progress. Then sub-committee will meet.

Mary Elizabeth Spence introduced Cheryl Nichols, the new Assessments and Grants Coordinator located in PEP office who will be joining the committee.

Dr. Bower has asked Tiffany to assist in development of instrument for technology checkpoints. Tiffany: Intro going to open lab for Fridays to assist students. Expectation is that student will become Apple Teacher Certified. Can be entered into their portfolio. Also, Google Suite/Platform also so students will be prepared in that also. Transfer students will be accommodated.

Discussion: If change is made for internship, the Apple Badges requirement will need to be placed into the Bulletin. Tiffany shared that they are only good for 2 years.

Joanna: Admission statement: completer EPP Unit, Disposition and completer Technology expectations. Joanna will be working on this prior to internship add. Field II, Admission to Internship. Development of *Intro* ASUJ Badges transfer students on Fridays.

Unit Assessment: Impact on Student Learning Assessment. Joanna will check on OPSU who is CAEP approved. Teacher Work Sample. Preplace portfolio. Dr. Grymes, Sharon on screen and will send link for further perusal. Still must maintain SPAS which Joanna has already forwarded.

TASKS:

Disposition committee Audrey permission

Technology Assessment: Tiffany and Audrey

Impact on Student Learning: Joanna

Sub-Committees will meet and report back to committee at next meeting.

Meeting adjourned.

Next meeting was scheduled for October 20, 10:00 a.m.